

RETIREMENT BOARD MINUTES

SEPTEMBER 13, 2022

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene	Justin Wolfe, Human Resources
Commissioner Michael Dulaney	Shannon Mahoney, Human Services
Commissioner Chip Abramovic	Hilary Buchanan, Planning
Sabrina Backer, Chief Clerk	Bill Buchna, Airport
Melanie Bailey, Admin. Assistant	Emily O'Neil, The Derrick
Rich Winkler, Solicitor	Pastor Eric Reamer, OC Free Methodist Church
Jeannie Ritchey, Acting Treasurer	Jeff Lehman, Venango County Citizen
Diona Brick, Fiscal	

The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board meeting. The Salary Board meeting was convened and adjourned prior to the start of the Commissioner Board meeting.

CALL TO ORDER:

Commissioner Breene called the Salary Board meeting to order at 4:33pm

APPROVAL OF THE MINUTES FROM THE AUGUST 16, 2022 MEETING:

Commissioner Dulaney made a motion to approve the minutes from the August 16, 2022 meeting, seconded by Commissioner Abramovic, aye all.

PUBLIC COMMENT:

There was no public comment offered on the agenda as presented.

RETIREMENT BOARD ITEMS FOR CONSIDERATION:

Justin Wolfe presented the Retirement Board for approval:

The following employees are entering the Retirement Fund System:

NAME	EFFECTIVE DATE	PERCENTAGE
Tyler Hartley	8/8/2022	9%
Abigail Haggerty	8/13/2022	10%
Nicholas Wig	8/24/2022	9%
Heather Shaffer	8/15/2022	9%
Alfred Haylett	8/15/2022	9%
Lisa Bosman	8/22/2022	9%

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The following persons are withdrawing their contributions plus interest:

NAME	AMOUNT	DISBURSEMENT DATE
Dylan Martinez	\$352.13	9/30/2022
Kaylee Dunkle	\$2,938.90	9/30/2022
Joshua Lam	\$3,478.82	9/30/2022
Rachel Bish	\$360.37	9/30/2022
Joseph Keith	\$758.42	9/30/2022
Jordan Licht	\$667.86	9/30/2022
David Phillips	\$6,695.12	9/30/2022
Shelly L. Walters	\$1,681.70	9/30/2022
Morgen Robinson	\$581.83	9/30/2022
Todd Martin	\$16,846.08	9/30/2022
Troy Beightol	\$893.49	9/30/2022
Melissa Warner	\$134.37	9/30/2022

[Refunds; Normal (Superannuation) Retirements; Early Retirements; Death Benefits]

1.) Motion to approve the superannuation retirement of Mary Snow, effective 08/06/2022. She has elected "Option One" which entitles her to receive a monthly annuity of \$2,128.86 payable throughout her lifetime. She is entitled to a pro rata benefit of \$1,785.50 to be paid for 26 days in August. Should she fail to receive payments equal to the present value of her retirement, \$255,478.03, the balance of her retirement funds will be paid to her designated beneficiaries.

2.) Motion to authorize the Treasurer to issue a check in the amount of \$18.50 to the estate of Jobie L. Gardner, as a prorata portion of the basic pension owed for 27 days of May, 2022, due to her death on 05/27/2022.

[Buy-backs; Administrative issues]

1.) Because Melissa Warner failed to execute or file pension withdrawal documents within the established time frame, the accumulated deductions are being withdrawn in accordance with Retirement Board policy.

2.) Because Dylan Martinez failed to execute or file pension withdrawal documents within the established time frame, the accumulated deductions are being withdrawn in accordance with Retirement Board policy.

3.) Because Rachel Bish failed to execute or file pension withdrawal documents within the established time frame, the accumulated deductions are being withdrawn in accordance with Retirement Board policy.

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4.) Because Joshua Lam failed to execute or file pension withdrawal documents within the established time frame, the accumulated deductions are being withdrawn in accordance with Retirement Board policy.

5.) Because Troy Beightol failed to execute or file pension withdrawal documents within the established time frame, the accumulated deductions are being withdrawn in accordance with Retirement Board policy.

6.) Because KayLee Dunkle failed to execute or file pension withdrawal documents within the established time frame, the accumulated deductions are being withdrawn in accordance with Retirement Board policy.

7.) Jennifer Lytle has chosen to vest her pension funds with the County effective 08/11/2022.

- Jeannie Ritchey, Acting Treasurer made a motion to approve the above Retirement Board Agenda items, seconded by Sabrina Backer, Chief Clerk, aye all.

OTHER BUSINESS:

There was no other business presented.

PUBLIC COMMENT:

There was no public comment offered.

ADJOURNMENT:

The meeting was adjourned at 4:36pm upon a motion by Commissioner Abramovic and a second by Jeannie Ritchey, Acting Treasurer , aye all.

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Respectfully submitted,



Melanie A. Bailey

Administrative Assistant

Samuel H. Breene

Michael C. Dulaney

Albert A. Abramovic

Jeannie Ritchey

Sabrina S. Backer